

Person Specification

Job title	SHARP Counsellor
Project/team	Treatment Team, Liverpool
Reports to	Lead Practitioner

		Essential (e) Desirable (d)
Experience Type and quantity of experience rather than years of experience	Previous experience of working within a community or residential substance misuse treatment service.	E
Skills Specialist, technical and general	Experience of carrying out needs and risk assessments	E
	Experience of facilitating groups and psycho-educational workshops	E
	Experience of facilitating structured family meetings	D
	A working knowledge of the 12-step and ITEP Programme	D
	A working Knowledge of motivation enhancement and cognitive-behavioural interventions	E
	Ability to be empathic with clients whilst at the same time maintaining clear professional boundaries	E
	Good organisation of records and data in line with data protection legislation	E
	Ability to maintain the principles of confidentiality in all areas of work.	E
	Commitment to continuing learning and development to improve skill base	E
	Open and non-judgemental attitude towards clients and their families	E
	Working knowledge of child/adult safeguarding and incident reporting protocols and procedures	E
	Experience of utilising an electronic case management system to document client records	D
Ability to assess the needs of clients and signpost them to other services as appropriate	E	

Qualifications and education	Possession of a recognised counselling degree/diploma	E
	Accreditation with a recognised counselling body	D
Knowledge	Local knowledge of community resources including a working knowledge of the Merseyside treatment pathways	D
	Knowledge of a range of issues and services including; mental health, substance misuse, housing and benefits.	D
	Knowledge of safeguarding vulnerable children/adults	D
Personal attributes	Good time keeping; enthusiastic & motivated; flexible & creative approach to work; team player	E
Fit with Charity and team values	Commitment to all principles of treating people fairly and equally	E

Please sign and date to confirm you are the author of this document.

Your name	
Signed	
Date	