

Person Specification

Job title	Healthcare Assistant
Project/team	Clouds House
Reports to	Deputy Nurse Manager
Accountable to	Registered Manager

	Essential	Desirable
Experience Type and quantity of experience rather than years of experience	Experience of working as a healthcare assistant	Experience of working in a care setting.
Skills Specialist, technical and general	Good standard of literacy and numeracy. IT literate Good interpersonal communication and team working skills.	Phlebotomy training.
Qualifications and education	Good general education.	NVQ level 2 or 3 in care.
Knowledge	Understanding of privacy and dignity. Understanding of client confidentiality. Understanding of professional boundaries. Understanding of equal opportunities.	Knowledge of safeguarding of adults and children. Knowledge of capacity and consent issues. Knowledge of infection control.
Personal attributes	Punctual and some degree of flexibility in working hours. Emotionally and physically able to meet the requirements of the post.	

Fit with Charity and team values	Understanding of the 12 Steps and abstinence based treatment.	

Please sign and date to confirm you are the author of this document.

Your name	Nicky Holdaway
Signed	
Date	August 2016