



ACTION ON ADDICTION
(“The Charity”)

ENVIRONMENTAL POLICY

The Charity recognises that our operations have an impact on the local, regional and global environment. As a consequence of this, the management are committed to continuous improvements in environmental performance and the prevention of pollution. Environmental regulations, laws and codes of practice will be regarded as setting the minimum standards for our environmental performance. We will implement our policies through a co-ordinated environmental management system.

The specific areas that this Policy will address include:

- minimising waste and, whenever possible, recycling materials. We will dispose of all waste through safe and responsible methods;
- using environmentally safe and sustainable energy sources to meet our needs and invest in improved energy efficiency of products we use;
- minimising the environmental impacts of travel;
- adoption of a sustainable procurement policy which will conserve resources through efficient use and careful planning;
- working with our suppliers to ensure that they recognise and reduce the environmental impact of their products and transportation.

The Charity will encourage and enable all employees to do what they can to translate this Policy into practice, which will be achieved through guidelines and training. We will set ourselves environmental targets and goals designed to improve our environmental performance and conduct an annual self-evaluation of our performance in implementing these principles. The self-evaluation will also give us the opportunity to ensure that we are complying with all applicable laws and regulations.

A handwritten signature in black ink, appearing to read 'Nick Barton'.

Nick Barton
Chief Executive

November 2008

It is the policy of the Charity to work towards the following objectives:

Environmental Management

- EM1** Maintain an environmental management system to identify and manage the Charity's environmental impact.
- EM2** Carry out a regular evaluation of the Charity's environmental performance.
- EM3** Ensure compliance with all relevant environmental legislation and other requirements to which the Charity subscribes.
- EM4** Carry out a regular review of the Charity's environmental policy to ensure its ongoing effectiveness.
- EM5** Minimise the risk of possible environmental damage from incidents and emergencies.
- EM6** Conduct sustainability appraisals on significant new policies and projects.

Environmental Awareness

- EA1** Educate, train and motivate staff to conduct their activities in an environmentally responsible manner.
- EA2** Raise the environmental awareness of the Charity's beneficiaries, referrers and staff.
- EA3** Encourage and actively support local environmental projects.

Energy and Greenhouse Gas Emissions

- EG1** Implement actions to achieve reductions in greenhouse gas emissions within the Charity's operations.
- EG2** Increase the proportion of energy from renewable sources purchased for the Charity's buildings.
- EG3** Encourage and support the greater use of renewable energy with the local community.

Water

- WT1** Implement actions to reduce, re-use and recycle water within the Charity.
- WT2** Encourage and support actions to reduce, re-use and recycle water within the local community.

Waste

- WA1** Implement actions to reduce, re-use, compost and recycle, and recover value from waste within the Charity's operations.
- WA2** Progress towards greater waste reduction and higher re-use, recycling, composting and recovery of value from waste within the Charity's operations, thus reducing dependence on landfilling.

Transport

TP1 Implement strategies which seek to minimise the environmental impact of the staff journeys to, from and whilst at work.

Green Environment

GN1 Manage land under the Charity's control for the benefit of wildlife and habitats.

GN2 Actively protect and enhance the natural environment and support others in doing so.

Built Environment

BN1 Encourage sustainable design and management practices in the Charity's new builds, renovations and conversions.

Contractors and Suppliers

CS1 Implement initiatives which seek to minimise the environmental impact of all the Charity's purchases of goods and services.

CS2 Work in partnership with our suppliers and contractors to minimise the environmental impact of their goods and services.